

USITT-SW Fall Meeting 2010
Saturday September 11, 2010
Office of Schuler-Shook, Dallas, TX

Meeting called to order by Don Childs at 1:17 pm.

PRESIDENT'S WELCOME

Don welcomed the Board Members and introduced chapter member guests Julie Mausey of PRG – Dallas Office and Michael Heil of TCU, and Jane Childs of SILV.

Roll call: Present: Kasey Allee-Foreman, Don Childs, James Cunningham, Jason Foreman, Tom Grabowski, Jack Hagler, Kris Hanssen, LaLonnie Lehman, Elizabeth Lewandowski, Claremarie Verheyen, and Rickelle Williams. Conference call: Erich Friend and William Henshaw. Absent Michael Skinner.

MINUTES

Motion to accept report Jason Foreman 2nd Kasey Allee-Foreman passed.
Motion MINUTES of the last meeting approved

COMMITTEE REPORTS:

Membership – Tom Grabowski- PLEASE GIVE TOM YOUR EMAIL AND SNAIL MAIL ADDRESS

AS of this morning we have the following member types with this many in each

Commercial	8
Individual	40
Student	99
TOTAL	147

Motion to accept report passed

Liaison - Jason Foreman presented the committee's report. The Board agreed that USITT SW will present two (2) prizes each year (one in tech and one in design) be awarded at both TETA and KCATCF.

Motion to accept report James Cunningham 2nd LaLonnie Lehman passed.

Awards and Resolution will meet in January 2011.

Time and Place deferred to present during Other Business.

Nominations has not yet met and had no report.

OTHER BUSINESS

a) By-laws – Kris Hansen had emailed copies of the proposed changes to the Board and now proposed to go through the proposals one at a time.

Jack Hagler expressed concern that the Board has the power to approve and change the bylaws without membership approval. Discussion followed.

Article III - Membership, Dues, Membership Meetings, and Voting.

Section 3 Meetings: Item 3.c. Motion to accept changes was made by Elizabeth Lewandowski and 2nd by Kasey Allee-Foreman. Kasey Allee-Foreman expressed concern at the “5% of the membership” being proposed for the requirement for adoption of bylaws changes. Discussion followed and a motion to amend the proposal to read “20%” passed.

Section 4 Voting. Motion to accept changes by Jack Hagler 2nd by Claremarie Verheyen. Discussion as to the procedure and wording of proxy votes being for carte blanche in the specified meeting or if the proxy would be limited to specific agenda items.

Motion to postpone this item for later consideration and checking National’s wording on proxy votes made by Kasey Allee-Foreman and 2nd by James **passed**.

Article IV-Officers and Board of Directors

Section 2 President. Motion to accept changes made by Claremarie Verheyen and 2nd by Elizabeth Lewandowski. Following discussion the motion **failed**.

Section 7 Vice President for Development. Motion to accept changes was made by Kasey Allee-Foreman and 2nd by Claremarie Verheyen **passed**.

Section 9 Treasurer. Motion to accept the changes and amendment to add: other duties as assigned was made by Kasey Allee-Foreman and 2nd by Claremarie Verheyen **passed**.

Section 10 General – Board of Directors. a. Officers Motion to accept the changes was made by Elizabeth Lewandowski and 2nd by Kasey Allee-Foreman **passed**.

Section 10 General – Board of Directors. b. Directors-at-Large Motion to accept changes was made by Elizabeth Lewandowski and 2nd by James Cunningham passed. Discussion followed and the changes were amended to include the wording “The Director-at-Large Position 6 will be nominated by the Nominations Committee and elected by the Commercial Members of SW USITT exclusively.” **Motion passed**.

Section 10 General – Board of Directors. d. Ex-Officio and Non-Voting Motion to accept changes was made by Jason Foreman and 2nd by Tom Grabowski

was tabled with the exception of consideration of the delete section “Editor of Publication” which passed.

Section 12 Meetings. Skipped this proposed change.

Section 13 Powers. a. Motion to accept changes to **a.** was made by Kasey Allee-Foreman and 2nd by James Cunningham **passed.**

Section 13 Powers. c. Motion to accept changes to **c.** was made by Elizabeth Lewandowski and 2nd by Claremarie Verheyen **passed.**

Article V – Nominations and Election Procedures.

Section 2 – Slate. The Nominations Committee... Motion to accept changes was made by James Cunningham and 2nd by Tom Grabowski. Extensive discussion followed and the motion was amended to delete the phrase wording “maintain records..... service;” and passed.

Section 2 – Slate. Directors-at-Large ... and Section 3 – Qualifications Motion to accept changes was made by James Cunningham and 2nd by Jack Hagler as amended by Kasey Allee-Foreman and Claremarie Verheyen to separate Section 3 from this vote **passed.**

Section 3 – Qualifications. Motion to accept changes was made by Jack Hagler and 2nd by James Cunningham **failed.**

Section 4 – Terms of Office. Motion to accept changes was made by Kasey Alley-Foreman and 2nd by Elizabeth Lewandowski **passed.**

Section 4 – Terms of Office. All terms of office..... Motion to accept changes was made by Kasey Alley-Foreman and 2nd by Tom Grabowski as amended and then re-amended to read that the President may be renewed **passed.**

Article VI – Projects and Research. Motion to accept changes was made by James Cunningham and 2nd by Jason Foreman **passed.**

Article VII – Committees. Motion to accept changes was made by Kasey Alley-Foreman and 2nd by James Cunningham as amended to include delete all of Section 1 (inclusive of **d, f, g** and **h** and all wording through The President..) and further amended to state that, “ The Presidentappoint Ad-Hoc Committee Chairs and select members of those committees in conjunction with the Chair.” **passed.**

Article IX – Contracts and Business Transactions.

Section 1 Contracts and Services. and Section 2 Organizational Earnings. Motion to accept changes was made by Elizabeth Lewandowski and 2nd by Kasey Allee-Foreman **passed**.

Board consent was granted at this point for Kris Hanssen to implement clean-up of language throughout the By-laws document following the conclusion of this meeting.

Section 3 Investments. Motion to accept changes was made by by Kasey Allee-Foreman and 2nd Tom Grabowski **passed**

Article X – Amendments. Motion to accept changes was made by Kasey Allee-Foreman and 2nd by James Cunningham with clarification that the wording “the By-laws may be amended at any regular or special meeting of the Board...” **passed**.

Article XII – Dissolution.

Section 1. Method. a. Motion to accept changes was made by James Cunningham and 2nd by Kasey Allee-Foreman **passed**.

Section 1. b. Motion to accept changes was made by Elizabeth Lewandowski and 2nd by Kasey Allee-Foreman and as amended to read “...will be archived with United States Institute of Theatre Technology .” **passed**.

Article XII – Dissolution. Section 1. c. Motion to replace “...mailed by first-class postage” to “...emailed” was made by Elizabeth Lewandowski and 2nd by Kasey Allee-Foreman **passed**.

Motion to reconsider tabled Item: Article III Membership, Dues, Membership Meetings, and Voting. and leave it as it currently reads was made by Jason Foreman and 2nd by Tom Grabowski.

First consideration:

Article III - Membership, Dues, Membership Meetings, and Voting. Section 4 Voting. Motion to accept changes by Jack Hagler 2nd by Claremarie Verheyen. Discussion as to the procedure and wording of proxy votes being for carte blanche in the specified meeting or if the proxy would be limited specific agenda items.

Motion to postpone this item for later consideration and checking National’s wording on proxy votes made by Kasey Allee-Foreman and 2nd by James **passed**.

Six minute break was called by the President.

b) Winter Symposium Report – Kasey Allee-Foreman distributed a preliminary chart of events for the symposium. Extensive discussion followed regarding physical

arrangements for tours and the system of sign-up for equality on the limited space aspects of the tours, of class and display spaces for the sessions and the Student Design Completion, of firm commitments from San Antonio College, and of housing.

President Don Childs reminded Ms. Allee-Foreman and the Board that the conference could not afford to lose sight of the paramount importance of maintaining the focus on the Student Design Competition at the Winter Symposium. He reiterated that the growth in the SDC is a positive element of the growth and productivity of the section. There was additional discussion regarding the allocation of time and resources for the SDC, of the allocation of adequate and appropriate respondent personnel, and of the allotment of scheduling time to allow all the participants to share the respondent comments.

In conclusion Ms. Allee-Foreman and her Programming Committee were given approval to continue and solidify the San Antonio Conference. Ms. Allee-Foreman thanked the Board and stated that it was her intention to have this on the USITT SW website in a couple of weeks and no later than October 1. She also indicated that she would be receptive to suggestions as to a Keynote Speaker, Respondent, and Rendering Workshop or any combination thereof.

Approve Jason Foreman and James Cunningham

c) KCATCF

d) **Financial** – Elizabeth Lewandowski presented the Committee's report. Discussion in regards to membership growth and prize expenses followed.

Approve Jason Foreman and James Cunningham

Motion to accept report passed

4. a) Student Awards – Jason Foreman proposed acquiring noteworthy prizes for TETA and KCATCF Design and Tech awards by USITT SW beginning in 2011. Suggestions that were accepted included Registration Fees for the USITT SW Symposium(s) for 2012 and perhaps the new Brockett book. Jane Childs offered to assist on acquiring prizes.

4.b) Workshops for MLK 2012 will be discussed at the January 2011 meeting.

Meeting was adjourned at approximately 5:04

by Don Childs

Respectfully submitted by Jane Childs, volunteer Secretary